

PROFORMA FOR REIMBURSEMENT OF REGISTRATION FEE FOR A ATTENDING SYMPOSIUM, CONFERENCE, ETC

Name of the student :

S.R. Number :

Department :

Name of the Conference :

Place : Period :

Approval letter No. and Date :

Amount : Rs. (Rupees
(Documentary evidence (receipt) in support of the payment is enclosed)
RECEIPT dated enclosed.

Debit Head:

Date: SIGNATURE OF THE STUDENT

Certified that the student has attended the above conference and reimbursement of registration fee is recommended.

Date : CHAIRMAN, SSCU

(For use in Central Office)

Commitment noting: F.L. Amount (Rs.)

Passed for Payment of Rs.....