

SOLID STATE & STRUCTURAL CHEMISTRY UNIT
INDIAN INSTITUTE OF SCIENCE
BANGALORE - 560 012.

APPLICATION FOR TRAVELLING ALLOWANCE ADVANCE

(Columns 1 to 9 to be completed by the applicant)

NOTE: TA/DA advance cannot be paid if the visit has not been approved.

1.	Name of the Applicant	
2.	Designation	
3.	Department	
4.	Basic pay/Scholarship/Fellowship etc., (in the case of Scholarship/Fellowship holder name of Scholarship/Fellowship may also be indicated)	
5.	Approval Letter No. and Date	
6.	Place of Visit (Meeting/Symposium/Conference/Training)	
7.	Date of departure from and arrival at Bangalore	
8.	Total amount of advance requested	
	Details of previous TA/DA advances outstanding, any (Please indicate the reasons for not having submitted the TA Bill)	

Bangalore

Date:

SIGNATURE

Forwarded W/c to:

The Finance Officer

Date:

CHAIRMAN
SSCU