



(TICK (✓) APPROPRIATE COLUMN WHEREVER APPLICABLE)

1. Name (in Capital Letters)		2. Designation		3. Department	
4. Whether	a) Presenting a paper	<input type="checkbox"/>	b) Chairing a Session	<input type="checkbox"/>	
<b>DETAILS OF THE CONFERENCE</b>					
a) Title of the Conference			b) Organised by		
c) Duration	From	To	d) Place of the Conference		
e) Title of the Paper					
f) Whether accepted (Enclose copy of acceptance)					
<b>6. FINANCIAL REQUIREMENT</b>					
a) Travel		b) Living Expenses		c) Registration Fee	TOTAL (6)
Rs.		Rs.		Rs.	Rs.
<b>7. ASSISTANCE RECEIVED/ANTICIPATED FROM OTHER SOURCES</b>					
Sources		Travel	Living Expenses	Registration Fee	TOTAL
a) CSIC/JATP		Rs.			
b) Schemes		Rs.			
c) Organisers		Rs.			
d) Other sponsoring agencies		Rs.			
<b>TOTAL (7)</b>					
<b>8. INSTITUTE CONTRIBUTION</b> (Limited to Rs. 1-00 lakh during a sliding period of three years)					
Requirement- (Sl. No. 6 - 7)		Assistance already availed during the last three years			
Rs.		Rs.			
Certified that the information given above is true to the best of my knowledge & I hereby undertake to refund savings out of the contribution, if any to the Institution.					
Recommendation of the Chairman of the Department			Date & Signature of the Staff Member		